CCC's EMERGENCY BROADCAST SYSTEM – ConnectEd

Campus Security Committee Recommendation to the Presidents' Council
May, 2009

BACKGROUND:

Clackamas has contracted with ConnectEd to provided emergency notification services for the college. The ability to notify 3,500 different staff and students has been included in the contract. Campus Security Committee has been charged to recommend a method for enrolling staff/students into the notification system.

A sub-committee that included risk assessment team members participated in a conference call with ConnectEd in order to better understand the system's capabilities and held a number of meetings.

PHASE ONE –

CAMPUS SECURITY COMMITTEE RECOMMENDS:
1. The system will only be used to broadcast college emergency information including weather closures.
2. Only three groups are authorized to initiate messages over the ConnectEd emergency notification system as follows:
   a. Executive Council
   b. Emergency Response Team – Incident Command
   c. CCC Campus Services managers regarding weather closures.
3. Mandatory enrollment for all employees and contracted providers as well as Board members of the college. Employees may NOT opt out.
   a. All employees will receive broadcast messages via the college's email.
   b. Employees who provide the college with other means to communicate to them (cell phone numbers, home phones, personal email, text message, etc) will be contacted via all the methods provided to Connect Ed by the employee.

PHASE TWO -

Approximately 2200 spots remain for students under the existing contract. Options discussed include:
   a. The remaining spots assigned to all ASG officers and full time students.
   b. All other students permitted to opt in to the program for a sign up fee of $5.00. **- OR -**
   c. All students assessed $5.00 annual fee at registration and mandatory participation in Connect Ed program. (Current cost to participate in the service is about $1.67 per year. The $5 fee covers enrollment cost as well as indirect costs borne by the program.)